

Sarpy/Cass Department of Health & Wellness
Board of Health Meeting
January 27, 2014

Board President, Vicky Roberts, called the meeting to order at 5:30 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call States as follows: Dale Davenport – present; Dr. John Harris – present; Dr. Matt Neumann – not present (**arrived at 5:45 p.m.**); Jane Nitchals – present; Vicky Roberts – present; Dr. Jeffrey Strohmeyer – present; Jim Thompson – present; John Warsing – present.

Staff Present: Dianne Kelly, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder;

Guests Present: Jack Langemann, CPA, Langemann & Associates.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Dr. Harris moved, seconded by Warsing to approve the agenda as submitted. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – not present; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye; Thompson – aye; Warsing – aye.

Approval of Meeting Minutes:

Dr. Strohmeyer moved, seconded by Davenport to approve the October 28, 2013, meeting minutes as submitted. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – not present; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye; Thompson – abstain; Warsing – aye.

Fiscal Year 2012-2013 Audit Review, Jack Langemann, Lengemann & Associates:

Langemann reported that the FY 2012-2013 audit has been completed. The SCDHW has many internal controls in place. He stated his team did not find anything of concern.

Nitchals moved, seconded by Warsing to approve FY 2012-2013 audit as presented. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye; Thompson – aye; Warsing – aye.

Presentation: Emergency Response update: Nancy Braswell, Emergency Response Coordinator

Braswell introduced Dale Tedder as the new Emergency Response Planning Specialist for the department. Braswell went into detail about the BioTerrorism/City Readiness Initiative (CRI) programs for the BOH.

Treasurer's Report:

Nitchals moved, seconded by Warsing to approve the treasurer's report. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmeyer – aye; Thompson – aye; Warsing – aye.

Director's Report:

Kelly reported the following:

Along with Roberts and Dr. Strohmyer, Kelly has been interviewing new BOH member candidates. Continues to be an active participant with the development of the Sarpy County Mental Health Diversion program, Dean Loftus has been hired as the coordinator. Kelly will be meeting with Loftus to discuss the department's role.

After discussing the possibility of hiring a part-time employee to help with the Maternal Child Health home visitation program the BOH would like to have Carol Timm, MCH Coordinator, attend the next meeting before making any decisions. Kelly will also meet with Steventon and Timm to gather program numbers.

Other Business:

None

Standing Committee Reports:

Nomination Committee: John Sheehan has been selected to take over the BOH position vacated by Dale Tedder.

Dr. Harris moved, seconded by Dr. Neumann to approve the selection of John Sheehan as the new BOH member. The motion was approved by consensus of the BOH members. No roll call taken.

Policy Committee: Nothing to report

Personnel Committee: Nothing to report

Program Committee: Nothing to report

Medical Director's Report: Influenza cases have been reported. Also seeing quite a few cases of norovirus.

Public Input:

None

Information:

Announcements: None

Correspondence: None

Next Meeting: March 24, 2014, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Executive Session:

Dr. Neumann moved, seconded by Thompson to adjourn into executive session at 7:00p.m. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Thompson – aye; Warsing – aye.

The BOH discussed the director's annual job performance evaluation.

Dr. Neumann moved, seconded Davenport to adjourn out of executive session at 7:10p.m. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Thompson – aye; Warsing – aye.

Nitchals moved, seconded by Davenport to approve a 3% pay increase for Kelly. Roll call states as follows: Davenport – aye; Dr. Harris – aye; Dr. Neumann – aye; Nitchals – aye; Roberts – aye; Dr. Strohmyer – aye; Thompson – aye; Warsing – aye.

Adjournment:

The meeting was adjourned by consensus at 7:15p.m. No roll call taken.

ATTEST:

Vicky Roberts, President
Sarpy/Cass Board of Health

Matt Neumann, DDS, Secretary/Treasurer
Sarpy/Cass Board of Health