



701 Olson Drive, Ste. 101 Papillion, NE 68046  
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**Sarpy/Cass Department of Health & Wellness  
Board of Health Meeting  
October 24, 2016**

Board President, Dr. John Harris, called the meeting to order at 5:32 p.m., at the offices of the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Dr. Strohmeyer moved, seconded by Warsing to call the meeting to order at 5:32 p.m. Roll call was then taken:

**Roll Call:**

Ruth Cover, Acting Recorder

**Roll call States as follows:** Brenda Carlisle – present; Ruth Cover – present; Linda Finney – present; Demetria Geraldts – present; Dr. John Harris – present; Dr. Matt Neumann – excused; John Sheehan – excused; Dr. Jeffrey Strohmeyer – present; John Warsing – present.

**Staff Present:** Shavonna Lausterer, Director; Jenny Steventon, Assistant Director.

**Guests Present:** Sabrina Ahern, Leo A. Daly; Rachel Austin, Cass county resident; Karin Priefert, Family practice physician; Paulina Smith, Nursing Student, Clarkson College; Rachel Cedar, Nursing Student, Clarkson College; Alyssa Anson, Nursing Student, Clarkson College.

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

Warsing moved, seconded by Dr. Strohmeyer to approve agenda as submitted. Roll call states as follows: Carlisle – aye; Cover – aye; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – excused; Sheehan – excused; Dr. Strohmeyer – aye; Warsing – aye.

**Approval of Meeting Minutes:**

Warsing moved, seconded by Finney to approve the August 22, 2016 meeting minutes as submitted. Roll call states as follows: Carlisle – aye; Cover – aye; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – excused; Sheehan – excused; Dr. Strohmeyer – aye; Warsing – aye.

**Presentation: Sabrina Ahern, NCIDQ, IIDA - Leo A. Daly**

Ahern presented options for modification of the existing space in order for the Department to grow and expand into some clinical services.



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**Treasurer's Report:**

Warsing moved, seconded by Carlisle to approve the treasurer's report. Roll call states as follows: Carlisle – aye; Cover – aye; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – excused; Sheehan – excused; Dr. Strohmeyer – aye; Warsing – aye.

**Director's Report:**

See full report at the end of the meeting minutes.

**A) Leo A. Daly Contract:** No BOH action taken

**B) National Association of Local Board of Health (NALBOH) Membership:** After discussion, the BOH decided not to persue a membership at this time. Cover will follow up with Pat Lopez, Friends of Public Health, to find out how many local Boards of Health are members of both State Association of Local Boards of Health (SALBOH) and NALBOH.

**C) Dental Insurance renewal through Principal:** Automatically rerewed with 3% increase on October 1<sup>st</sup>; this amount was allocated for in the annual budget.

**D) Professional Liability Insurance renewal through Inspro Insurance:** Automatically renewed at \$12,000; this amount is allocated for in the annual budget.

Strohmeyer moved, seconded by Warsing to accept the Director's report. Roll call states as follows: Carlisle – aye; Cover – aye; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – excused; Sheehan – excused; Dr. Strohmeyer – aye; Warsing – aye.

**Other Business:**

Nothing to report

**Standing Committee Reports:**

**Nomination Committee:** Nothing to report

**Finance Committee:** Will be meeting often

**Personnel Committee:** Two new staff members have been hired: Brittney Hensley – Emergency Preparedness and Gbadero Yerokun – Health Educator for Health Hub grant.

**Program Committee:** Previously discussed throughout meeting.

**Medical Director's Report:** Per Dr. Strohmeyer, kudos to Monica and the rest of the staff for following of tough cases.

**Public Input:**

None

**Information:**

**Announcements:** None

**Correspondence:** None



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**Next Meeting:** December 19, 2016, 5:30 p.m., at the Sarpy/Cass Department of Health & Wellness, 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Executive Session:**

None

**Adjournment:**

Dr. Strohmeyer moved, seconded by Finney to adjourn the meeting. Roll call states as follows: Carlisle – aye; Cover – aye; Finney - aye; Geraldts – aye; Dr. Harris – aye; Dr. Neumann – excused; Sheehan – excused; Dr. Strohmeyer – aye; Warsing – aye.

ATTEST:

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Dr. John Harris, President  
Sarpy/Cass Board of Health

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John Sheehan, Secretary  
Sarpy/Cass Board of Health



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### BOH Director's Report

October 24, 2016

(Reporting Period September 2016 – October 2016)

#### Department Updates

- Presented an overview of SCDHW and services provided to Cass County to the Cass County Board of Commissioners on Aug 23, 2016. John Sheehan, Demetria Geraldts and Mike Polk attended. Future discussion with Cass County regarding funding is pending.
- Attended an event hosted by Dean Khan, UNMC and he indicated Mayor Rita Sanders (Bellevue) is interested in having a funding discussion but we need to come with a plan.
- Hosted a meeting on August 31, 2016 with representatives from DHHS, Sarpy County Attorney's Office, Comm. Carlisle, and Mike Polk regarding ordinances/ resolutions for environmental health services as a follow-up from the last BOH meeting & Finance Committee discussion.
- Participated on a health panel for the Urban League of Nebraska Young Professionals Retreat/Workshop on September 18, 2016.
- Hosted a meeting with Friends of Public Health, Senators Sue Crawford and Sara Howard on October 6, 2016 to brainstorm state appropriated funding strategies for local public health in the upcoming legislative session.
- Will participate in a "Decision Accelerator" event on October 27-28, 2016. The focus area for the session is the Greater Omaha Metro area. Douglas County aims to pilot an initial Accountable Health Community process with work streams that link shared projects and learning iterations with surrounding counties (Sarpy, Cass, and Pottawattamie) as each county sees fit. John Sheehan, Ruth Cover, Brenda Carlisle, Brett Richards (Springfield Platteview Community Schools ), Frank Harwood (Bellevue Public Schools), Tonee Gay (Midlands Community Foundation), Chante Chambers (DHHS), and Merica Whitehall (Fontenelle Forest) were invited to represent Sarpy and Cass counties. There is discussion of having an elected official and CEO debrief to share the results of the DA.

#### Personnel/Policy/Department Changes

- Vacant positions filled: Emergency Preparedness Coordinator- Brittany Hensley (Oct. 11<sup>th</sup>) and Health Educator- Gbadero Yerokun (Oct. 17<sup>th</sup>)
- Tracking mold complaints and pending discussion with DHHS about transitioning environmental health services (pool, daycare, mobile home inspections). If transferred will justify a FTE for an Environmental Health Coordinator.
- As part of the re-branding strategy identified through the strategic planning process, changing the Department's name, email address, possible logo will be part of the funding proposal submitted to DHHS. **Any objections?**



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**Financial Updates**

- A Request for Proposals to conduct the yearly independent audit of financial statement for the Department will be submitted to papers (Cassgram, Suburban Newspapers) next week. The request will be advertised for 2 weeks.
- National Association of Local Boards of Health 2017 Membership Dues -\$300.00 **BOARD VOTE**
- Leo A. Daly contract discussion; Parts 2-4 est. \$45,000 - **do we need multiple bids?**
- Applied for the 2016-2017 DHHS Accreditation Grant (\$10,000) focusing on the Department’s brand/identity (Strategic Planning Goal).
- Applied for the 2016 -2017 Radon Awareness and Risk Reduction Award (\$3,000).
- Will provide flu immunizations to employees at Sarpy County Head Start on Oct. 26<sup>th</sup> for a fee of \$30 per employee.
- Professional Liability Insurance auto-renewed through Inspro Insurance (\$12,000).
- Dental Insurance auto-renewed on Oct. 1<sup>st</sup> through Principal with a 3% increase.
- Received the following DHHS contracts/subawards:
  - Tuberculosis, August 1 2016 – July 31, 2017, not to exceed \$4,000.
  - 2016 West Nile Surveillance, May 1, 2016 – April 30, 2017, not to exceed \$9,705.00.
- Congress approved Zika funding and will give back the 5% cut from State PHEP funding; No information given on how it will be reallocated to local public health.

**Strategic Planning (SP) & Community Health Improvement Plan (CHIP)**

- Strategic Planning- Action plan development for each goal will resume in December; See attachments

***Which if any strategic directions or goals will the BOH take the lead on (versus staff)?***

<b>Strategic Direction</b>	<b>Strategic Goals</b>
Securing Departmental Sustainability	1. Generate additional funding sources 2. Grow BOH advocacy efforts
Expanding Internal Capacity	3. Establish quality improvement procedures 4. Develop staff capacity 5. Identify and prioritize programs and services 6. Expand our physical space
Strengthening Identity & Partnerships	7. Cultivating community partnerships 8. Market and communicate about the Department



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- Completed Community Health Improvement Plan (CHIP). The CHIP is a long-term, systematic effort to address public health problems based on the basis of the results of the community health needs assessment and the community health improvement process. The plan is used by health and other agencies in collaboration with community partners to set priorities, coordinate and target resources.
  - Process included data collection via surveys and convening partners for 2 stakeholder meetings facilitated by the United Way of the Midlands.
  - Number of participants: Cass-10, Sarpy- 17. Thank you John Sheehan, Ruth Cover, and Linda Finney for representing the BOH at the meetings.
  - Number of survey participants: 73 Sarpy residents, 67 Cass residents
  - 3 Highest Rated Health Needs for the Community (per survey responses)
    1. Nutrition, Physical Activity, Weight
    2. Mental Health
    3. Access to Health Care Services
  - Next Steps – Share results with BOH and stakeholders, determine how priorities align with strategic plan, develop a CHIP implementation plan with stakeholders.

#### Program Updates

- **Active Aging**
  - Continued to provide foot clinics at the following senior centers: Papillion, Intercultural Center, Bellevue, Plattsmouth, United Methodist Church, and LaVista. A total of 112 seniors were served in the clinics.
  - Conducted 17 home visits during the reporting period and provided 2 health education consultations in October.
  - Provided nutrition education at the VFW health fair on September 27<sup>th</sup>.
- **Disease Investigation & Control**
  - Continuing to provide case management for a pulmonary Tuberculosis case, began 8/1/16; Following up on an individual with LTBI (latent tuberculosis infection)
  - One child hospitalized from influenza. Seasonal influenza vaccine clinics are every Thursday 8:30-10:30 am and Friday, 2:00 -4:00 pm until supplies last. The cost is \$30.00 per vaccine.
  - 40 Zika laboratory requisitions have been submitted for Sarpy/Cass residents; 36 female/4 male; One positive for Zika; patient was not pregnant. All others negative, declined test, or test pending.
- **Emergency Preparedness**
  - Continued to participate in Cities Readiness Initiative regional planning meetings.



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- Participated in the Student Response Team health fair at UNMC.
- Orient new staff to PHEP and CRI program.
  
- **Environmental Health**
  - Continued West Nile Virus activities (collection of birds, distributed over 1,300 packets of mosquito repellent).
  - Completed final report for the Comprehensive Cancer Control Program radon project.
  - Fielded 25 calls concerning mold, radon, chemical, and water quality.
  
- **Health Hub**
  - Planning meeting scheduled with DHHS on October 26, 2016 to develop logic model to implement health hub project.
  
- **MCH Home Visitation**
  - 25 families currently enrolled in MCH home visiting; 22 in Sarpy County and 3 in Cass County. This includes 24 children and 5 pregnant women.
  - Conducted 56 home visits between August 6<sup>th</sup> and October 11<sup>th</sup>.
  - Active participants on the NE Breastfeeding Coalition's Task Force to support breastfeeding in the workplace and to increase employer support and resources for nursing mothers; Participants on the Sarpy County Head Start Health Services Advisory Committee.
  
- **Safe Kids**
  - Petitioned for and received a vehicle training seat for the car seat installation classes from the Nebraska Safety Council; valued at \$2,000.00.
  - Conducted two car seat installation classes for Bellevue Head Start program reaching over 15 parents/caregivers.
  - Provided home safety education (focus on smoke detectors) to over 450 Cass County 5<sup>th</sup> grade students; Distributed 39 bike helmets and measured for correct fit at the Plattsmouth Community Center's annual summer reading program celebration "String Beans" kids concert.
  
- **VetSET**
  - Hosted a health fair for Veterans, their families, and seniors in partnership with the Plattsmouth VFW on September 27, 2016. Over 70 attendees participated.
  - Continued to provide Military Cultural Competence training to local partners and populate Network of Care for veterans and their families with local resources.
  - Facilitated resource coordination for a Cass County veteran in need of transportation to and from dialysis 3x a week; for 2 SC veterans in need of employment assistance; and



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advocacy for a SC veteran's widow regarding benefits connected to a service-related disability.